

River Ridge School District
Buildings & Grounds Committee Meeting
Monday, December 12, 2016

The Buildings and Grounds Committee met on Monday, December 12, 2016. The following business was conducted:

- I. Call to Order Committee chair Kenny Nies called the meeting to order at 9:00 am.
- II. Roll Call The following board members were in attendance: Jason Cathman, Cory Moravits, Kenny Nies, and Cory Raisbeck. (Note: Although a quorum of the full board was present, no actions were taken by the Committee). Also in attendance at this meeting were: Jeff Athey, Lester Breuer, Greg Collin, Kevin Eipperle, Mitch Gilbertson, James Haefer, Kevin Kocer, Clay Koenig, Kyle Kraemer, Troy Marshall, and Christina Monk.
- III. Proof of Giving Notice Cory Moravits stated that the notice for this meeting was posted on November 28, 2016 at 1:00 pm. Cory Raisbeck made the motion to accept that the meeting was properly posted. Cory Moravits seconded. The motion carried by voice vote.
- IV. Appearances There were no members of the public present to speak to the Committee.
- V. Discussion with representatives of Kraemer Brothers Construction and FEH Design
FEH distributed a topics agenda for the meeting.

Goals Kevin called out attention to the goals stated on the backside of today's agenda.

Staff Input Christina shared that she sent the meeting minutes form last Monday's meetings out to committee members last Friday afternoon.

She reviewed what she learned from talking to various faculty/staff members from last week...

- The Library space was expanded to accommodate the addition of 5th & 6th graders.
- Mrs. Martin, the Choir teacher, requested risers be built into the Choir Room. (FEH Design is against building in risers; the school has risers that can be set up/taken down as needed).
- The Special Education classroom was expanded a bit. (Deb Martin's room).
- A small office was added for the interpreter/sign person (i.e., Katherine Lein).
- The office for the Title 1 person (i.e., Deb Trautsch) has been enlarged to serve as an office and classroom space.

Dr. Athey said Kam Fohey, the Elementary/UE/MS Counselor, asked for a bigger space in order to meet with small groups of students. Kevin said that her office will accommodate a small table with 3-4 chairs.

Dr. Athey said Liz Osterday asked whether any consideration had been given to put a sink, microwave, or table and chairs in the elementary space that is being re-configured for Early

Childhood, Lisa Clark, and Mary Mayo. Dr. Athey said the only staff lounge/workroom would be the old elementary computer lab space which will also hold a teacher/staff bathroom. FEH Design said a copier may be housed in there as well to make it a workroom/lounge.

Christina said she spoke with Steph Steffensmeier about the lay out of the office complex; but, she realizes this is more of a wish list item at this point – something we more than likely will not be addressing.

Conceptual Design/Plan Greg Collin mentioned that FEH Design had gotten some good news from Char Martin (state inspector) that the old part of the Patch Grove School meets the old code and will not have to be brought up to new code as it pertains to fire suppression. (Only the new part must conform with the new code). Christina would like this documented from Char Martin.

Christina said Char Martin is pleased that the River Ridge School District is working with FEH Design/Kraemer Brothers.

Kevin and Christina showed us the updated design blueprints. Christina talked about these updates:

- This design maintains the 8 class rooms. (The new addition has been slightly shifted to the west).
- There has been some expansion to the Library space.
- The Title 1 room has expanded space for both an office and classroom.
- The Guidance Counselor has a good-size office.
- The computer lab has been moved, is bigger than what it has been, and has been configured with a better layout.
- The Distance Education Lab has been re-located (off the Media Center)
- The Special Education room has 500 square feet of space and a better layout.
- The PE storage space has 500 square feet.
- The PE office is big enough for two people.
- The office space for the interpreter has 150 square feet. It could also be used by itinerant specialists from CESA 3.
- The internal room in the elementary wing has been re-configured to hold the Early Childhood room, Hearing & Speech office, and OT testing space.
- A window will be punched into Jen Mohn's space.
- Consideration of adding exit doors off the gym (east end) will be considered.
- Consideration will be given to adding a window in the choir room.

Christina Monk said she will take a look at the high school shop to begin thinking about re-configuring that space.

Project Timeline and Process

- a. School Board presentation Dec. 14 for schematic design approval. Christina said she will provide the Board with smaller drawings on Wednesday night. She will also project her information onto the screen for audience members to see. She'll put up poster board schematics on the tripod stands, too. Christina will give the FEH Design Presentation Wednesday night; Greg Collin (Kraemer Brothers) also plans to be present to address the Board.
- b. KJWW Engineers/Steve Mumm has their formal agreement in hand and has a deadline of Dec. 23, 2016 to complete the MEP basis of design with options.
- c. Today is the deadline for the site design proposal to be provided to FEH. FEH has the Wyser proposal but is still waiting for the one from Delta 3.

Other Items Greg Callin said that he could have the project budget ready by the third week of January. Kenny Nies will ask the Board to set January 19 as the regular board meeting date for January.

Wednesday, February 8 was set as the bid opening date for Bid Package #1. The location will be the Kraemer Brothers office in Plain, WI. The entire board is welcome to attend; Greg Callin urged that, at a minimum, the Superintendent and Board President attend. The following meeting notices will be posted for Wednesday, February 8.

- A Special Board meeting that will convene in open session the morning of Feb. 8 in Patch Grove, WI. Board members will travel to Kraemer Brothers in Plain, WI where the Board will convene in Closed Session from 1:30 – 3:30 pm for the bid opening. The Board will reconvene to open session and travel back to Patch Grove, WI where the Special Board meeting will adjourn.
- A Regular Board meeting that will convene in open session in Patch Grove starting at 5:30 pm.

Troy Marshall mentioned that Robinson Brothers (Waunakee, WI) will be out to do asbestos abatement (e.g, Art Room floor, Garth Osterday's science storage room, Tammy Stovey's room, and office vault) during winter recess. Dr. Athey mentioned that the Calendar Committee has met three times during the past month and will be making a recommendation to the Board on Wednesday night about ending the school year on Friday, May 26th so that Kraemer Brothers can have full access to the school following Memorial Day. (Note: A recommendation for starting the school year on Sept. 11, 2017 will be made at a future meeting when a calendar has been determined).

- VI. Member Suggestions & Recommendations for Future Items There were none.
- VII. Next Meeting Date/Time The next two Buildings & Grounds Committee meetings with Kraemer Brothers and FEH Design will be at 9:00 am on Dec. 19, 2016 and January 9, 2017.

VIII. Adjournment Cory Moravits moved to adjourn. Kenny Nies seconded. The meeting adjourned at 11:15 am.